



**TEC**  
**TOWNSEND ENERGY COMMITTEE**  
272 Main Street  
Townsend, Massachusetts, MA 01469

Brent R Carney, Chairman; Kathy Thompson, Vice-Chairman;  
Michael Brown, Ph.D; Edward Hermann, Ron Montgomery

**APRIL 4, 2017**  
**TOWNSEND ENERGY COMMITTEE**  
**Meeting Minutes**

- **Call the meeting to order:** Chairman Carney called the meeting to order at 7:10pm. Present were Brent Carney (BC), Kathy Thompson (KT), Michael Brown (MB), Ron Montgomery (RM) and Karen Chapman (KC).
- **Approval of Meeting Minutes from 01/24/17:** RM asked to address one typo in the minutes. Motion by MB to approve the minutes of 01/24/17 as amended, seconded by RM with all voted in favor.
- **Public Forum:** None
- **Green Community Grants:**
  - **Update on Projects:** The committee is hoping to have final numbers by next week and Unitil is hoping to come in at the same price as the grant. However, Roger Harris from RISE Engineering didn't have the proposal yet. There was discussion on what the size of the boiler was and whether there may be asbestos in the ceiling- it was determined that it had been tested for asbestos.
    - **Boiler** - Roger said it would be 10 yr payback with a \$8,900-\$9,600/yr savings. 2.5 m BTU's. Oil will be backup.
    - **Air Handler Units** – Roger thought it needed ductwork, piping and new controls. There would be \$647/yr savings for electricity.  
**These projects might be ready to move forward**
    - **Lighting-** Karen will check with Brad from Unitil for a status report. When the audit was taken at Spaulding, it was not right. The bulbs were a different wattage. This was going in as a small business project since it would get better incentives that way. Karen checked with Kyle Blanchard (TNT Eng) to make sure that the lighting complies with the lighting bylaw and it does except for one unit and Kyle is ordering a shield for it so it will then comply with the bylaw. All units 3000K or below. There was a question as to whether the committee could dictate what type of units were purchased but BC reminded the group that we could only provide guidance as to what was purchased. The Town Administrator still has to sign the contract. Karen will run it by the state and will speak with Kyle to see if we could get a listing of the bulbs purchased.
  - **Discussion of Application for Deadline Extension (votes may be taken)**  
KC left a voice message for Jane Pfister of the DOER to find out exactly what we need to do to obtain an extension. RM made a motion to have KC apply

for an extension, seconded by KT with all voted in favor.

- **Purchasing of Streetlights:**
  - **Update on Current Progress:** The TA needs to tell Unitil that we need to move on this. MB spoke with Lenny Lasko about what we need to pay.
  - **Discussion of Next Steps to Move Project Forward (votes may be taken):** There was a discussion on what the committee can do about the inaction of the TA to move this project forward. It was suggested that the committee send a strong letter to the papers stating the issues and cost savings that the town was losing due to the inaction of town administration. Another suggestion was to just send a letter to the TA and BOS only. The discussion went over what the contents of the letter would be: lost savings and raising awareness of this to the public; cost savings and environmental component; safety component; and the tone of the letter should be respectful. RG made a motion to generate a letter to the TA and BOS, MB seconded the motion. KT, MB, RM voted in favor, BC voted against.
- **Update from Ron on School Energy Use Issue:** RM stated that the data on the Mass Energy Insight pages showed that fuel switching may have occurred. Oil had been used at Hawthorne Brook and Spaulding (as well as some town buildings) and the data is not in the system. KC emailed the Business Manager to get the oil bills so they can be put into the system. On the electric side, some of the months doubled (Nov 2014) or tripled (Dec 2014) and the temperatures were up at that time. There was incomplete data for the High School and Hawthorne Brook School (Townsend shares 72%).
- **Discussion of Processing 3<sup>rd</sup> Party Meeting Requests:** As long as it's for educational purposes and not sales purposes, the committee would allow them to come speak at one of our meetings.
- **Topics not reasonably expected by the chair 48 hours before the meeting:** None
- **Schedule Next Meeting:** Thursday, May 6<sup>th</sup> at 6:30pm in the Library, Meeting Hall B
- **Adjourn:** RM made a motion to adjourn the meeting, seconded by MB with all voted in favor.

